

# NEXUS 2019

*The Intersection of Value and Care*

TUES, OCT 29–FRI, NOV 1 | GAYLORD NATIONAL HARBOR | NATIONAL HARBOR, MD

Please print or type and return one form per person. You may duplicate this form. If an email address is provided, confirmation notices will be sent via email.

## ATTENDEE INFORMATION *(required)*

_____		_____	
FIRST NAME	LAST NAME		
_____		_____	
AMCP ID NUMBER (IF APPLICABLE)	TITLE		
_____			
COMPANY			
_____			
ADDRESS 1			
_____			
ADDRESS 2			
_____			
CITY		STATE	ZIP CODE
_____		_____	_____
ATTENDEE TELEPHONE		ATTENDEE EMAIL ADDRESS	
_____		_____	
SHARING ROOM WITH (INCLUDE AGES IF UNDER 19)			
_____			

## RESERVATION INFORMATION

Gaylord National Harbor ..... \$284 single/\$294 double (plus tax)

Westin Washington National Harbor ..... \$209 single/double (plus tax)

Arrival Date: October \_\_\_\_\_, 2019      Departure Date: October \_\_\_\_\_ / November \_\_\_\_\_, 2019

Occupancy of Room *(please check one)*       Single       Double

ADA Requests *(please check all that apply)*       Mobile       Audio       Visual

Special Requests *(Based on availability. Special requests will be made on your behalf, but cannot be guaranteed. Non-smoking room, double/double beds, cribs, etc.)*

## METHOD OF PAYMENT/RESERVATION GUARANTEE

***(A credit card is required to guarantee your room reservation; however, it will not be charged.)***

Check made payable to Experient/AMCP for \$ \_\_\_\_\_ *(in U.S. funds drawn on a U.S. bank)*

Visa       MasterCard       American Express       Discover

\_\_\_\_\_

CARD NUMBER      EXP DATE (MONTH/YEAR)

\_\_\_\_\_

CARDHOLDER PRINTED NAME (AS IT APPEARS ON YOUR CARD)

\_\_\_\_\_

CARDHOLDER SIGNATURE

## IMPORTANT HOUSING NOTES

**Submission of this form indicates your acceptance of the following housing terms for AMCP Nexus 2019:**

- AMCP does not offer "Housing Only" — you must be registered for AMCP Nexus 2019 to secure housing.
- A credit card is required to guarantee your room reservation.
- AMCP is not responsible for failure to check-in on your scheduled day of arrival and cannot guarantee hotel availability onsite.
- Room cancellations must occur no later than 72 hours before your arrival date. Failure to check-in on your scheduled day of arrival, or failure to cancel your reservation 72 hours prior to arrival, will result in a one night's room and tax penalty.
- In the event that you decide to depart earlier than confirmed at the time you check-in, you will be charged an early departure fee by the hotel.
- **If you cancel your AMCP Nexus 2019 registration before Wednesday, October 16, 2019, your hotel reservations will automatically be cancelled. If you cancel your AMCP Nexus 2019 registration after Wednesday, October 16, 2019, you will need to contact the hotel directly starting Monday, October 21, 2019 to cancel your hotel reservations.**
- When cancelling a reservation by telephone with the hotel on or after Monday, October 21, 2019 — record the date, cancellation number, and the name of the person accepting the cancellation.

## WAYS TO RESERVE HOUSING

### • ONLINE

After registering for AMCP Nexus 2019, make your hotel reservations online through the AMCP website at [www.amcpmeetings.org](http://www.amcpmeetings.org). A credit card is required to guarantee your hotel reservation. See 'Method of Payment' section on this form.

### • FAX

When payment is by credit card, you may complete this form and fax it to Experient. All arrangements will be confirmed in writing. The fax numbers are: **888/772-1888** or **301/694-5124**. A credit card is required to guarantee your hotel reservation.

### • MAIL

Complete this form and return it to Experient with the appropriate room deposit, or credit card to guarantee your room. See 'Method of Payment' section on this form. Please note that your credit card will not be charged when this form is submitted to guarantee your room reservation. All arrangements will be confirmed via the email address provided on this form.

**Experient/AMCP**  
**5202 Presidents Court, Suite 310**  
**Frederick, MD 21703**